

St. Anne School Advisory Board Minutes

November 13, 2014

Meeting Called to Order - 7:00 p.m.

Attendees: Dawn Kapka, Margaret Graff, Norm Yustin, Nathan Perry, Hayde Federighi, Christine Jodoin, Tricia Rassmusen

Prayer and Reflection

October Minutes Approval - Voted on by SASAB and approved

PRINCIPAL'S REPORT

Catholic

- Leadership Summit Date - January 31, 2015 from 9 to 1
- Rosary prayer during the month of October/November
- 7th grade Friendship Retreat facilitated by Fr. Chris yesterday
- The Called to Protect program - in process (replaces the former LURES program) completed by Thanksgiving
- School Liturgies - November 5th and November 19th
- Advent Reconciliation will be December 3rd at 10:00 for grades 5-8 and 1:30 for grades 3 and 4
- FLITE (Faith, Leadership, Integration, Training, Education) Assembly - Monday, December 1st
- Rolled out Warm, Fuzzy and Fun
- Liturgy on Monday, December 8th Immaculate Conception Holy Day
- Order of the Mass Walk Through - January 7th facilitated by Fr. Bernie and Danielle Larson
- 1st Reconciliation - January 8th and 10th

Excellence

- Ela Weisberger Holocaust survivor, talked with 7th and 8th graders today
- Scholastic Bowl is traveling to Loyola Academy on Saturday for competition
- Many Thanksgiving Programs and celebrations next week across a variety of grade levels
- Trimester ends November 21st
- Map Testing week of December 8th - grades 3-7
- ASPIRE exam for 8th grade
- Retired EXPLORE December 10th for 8th grade
- Teacher Evaluations continue
- Red Ribbon Week was October 27-31st - Sharpen the Saw Week - Culminating event - Halloween Parade

- Growing Co-Curricular Experiences in Science/STEM - Mr. Carter's Engineering programs - Engineering Everywhere 5th -8th graders
- Advanced process Step 2 - Student Performance Data Document due tomorrow and Artifact Management Meeting tomorrow
- Terra Nova Materials will be ordered for grades 2, 3, 5, and 7
- Band Christmas Concert - December 4th
- Barnes and Noble Book Fair - December 12th
- Music Performance - December 15th 1st through 8th graders
- 8th Grade Transition Meeting with BHS - January 14th at 10:00am

Vital

- In trenched in Technology Initiative - Phase 2 and Phase 3 teacher technology deployment
- Lauren, Michael McLaughlin and I attended Coleman Group Technology Meeting
- Met with Single Path to discuss purchases with Tech-a-thon dollars
- Creating Thank You letters and Thank You video for website
- Vision and Hearing Screening - Oct 27, 28, and 29 Nurse Bonkowski sent out letters to parents and communicated to teachers of failing students
- Bus Evacuation Drill - Nov. 6th - completed
- Official Evacuation Drill - Oct. 30th completed with stellar remarks
- We have submitted all three mandatory ISBE documents (physical/immunization information, School Calendar, Registration, Enrollment and Staff Report)
(All three of these needed for Non-Public School Recognition)
- ISBE - visit this school year
- School Choice Week - Jan 25, 2015 with event at library on Jan. 26th. Photo shot next week with all private school administrators in area
- Matching Gift options through St. Anne Parish School and Alexian Brothers Parish Services if interested
- On-line registration for next school year
- Teacher Appreciation Fund letter - send out Dec. 1
- Discuss January Sr. Ann Busch Scholarship letter roll out
- Discuss next year's plans for Teacher Appreciation Fund letter on January agenda

Board Updates by Area

Policies – Robin Keller

Legislative Update

The Catholic Conference of Illinois' board, comprised of the Bishops of Illinois and several lay experts, recently approved the legislative agenda for the 99th General Assembly (which begins in January 2015 and will last two years). The agenda is as follows:

- Advocate for the creation of a Tax Credit Scholarship Program to empower parents to make the best educational choices for their children.
- Maintain a smooth and cooperative relationship between with State Board of Education and Catholic schools to ensure an effective state recognition program for nonpublic schools.
- Pursue and support other school choice options -- such as voucher programs and/or for the expansion of the Education Expense Tax Credit -- as opportunities exist.
- Monitor, shape and/or defeat new legislative or administrative proposals impacting nonpublic schools.
- Work to restore funding to the Textbook Block Grant, Educational Improvement and School Safety Block Grant and the Parent/Guardian Transportation Reimbursement programs.

Administrative

State Recognition & the Illinois State Board of Recognition (ISBE) -- Please remember the November 15, 2014, deadline for submitting the (1) Nonpublic Registration, Enrollment and Staff Report, (2) Immunization Data and (3) Nonpublic School Application for State Recognition and School Calendar. These forms must be completed and submitted on time in order to extend your school's state recognition status from December 31, 2014 to December 31, 2015. The deadline cannot be missed. **[I BELIEVE DAWN STATED WE ARE IN COMPLIANCE WITH THIS REQUIREMENT]**

Also, we are currently working with ISBE on revisions to the administrative rules governing the state recognition process. The revisions concern no more TB tests for new school employees, schools holding an annual meeting to review crisis planning and a method for schools to certify their not-for-profit status.

Finally, ISBE has been able to hire new staff and are seeking further coordination with Regional Offices of Education to move forward on school visits. We anticipate there will be school visits for state recognition in the second half of the school year. **If your school have not been visited since 2009, you may be on the schedule.**

Athletic Board Update – Colleen Kozak

- Basketball is underway. Secured a fantastic parishioner to coach the second 8th gr boys team.

Follow up from last SASAB

- Communication regarding grievance process (and booster club) will be in this week's Cardinal Connection.
- Father Bernie asked me why the teams have to sit on the bleachers for games as opposed to setting up chairs on the opposite side. The reason is that there is not enough room between the court and the wall on that side - a bit of a building design flaw in Colleen's opinion.

Marketing – Margaret Graff

- In a good place, moving forward, more to come during the holidays.

Technology – Mrs. Kapka

- Tech-A-Thon made slightly over \$41,000. Donations still being accepted through our parish website. Survey has gone out to all of the teachers. New IMacs will be used in the Stem Lab. Looking into the purchase of additional I Pads and Chrome Books and keyboards, and advanced software.

Alumni – Denice Peters

- Denice Peters met with Mary McKenna and are currently working on developing an alumni club.

Financial – Nathan Perry

- We are fiscally sound, although there has been a drop in attendance over for the past few years (not just our church). Questions about whether we should communicate with parishioners that this is a problem and would they consider increasing their contributions by 5%. There is concern about meeting operating budget.
- Can we address these issues through a letter to our parishioners? Should we lay out what the cost of hosting a mass is?
- Should we send a letter to parishioners asking them for an increase in weekly giving?
- Sixty people signed up through Gift Central after Nathan's speech.
- Can we communicate with those families who have not signed up through Gift Central?
- There is a Capital Campaign coming in the late spring.

Home and School – Hayde Federighi

- New line of spirit wear was rolled out. Lots of new styles and colors. Mrs. Kapka approved Hot Dog Days and Subway days as Saint Anne Parish School Spirit Wear days so children can wear their spirit wear, or school colors.
- Grandparents Day was well attended and received positive feedback from the attendees. Ran alongside of Tech-A-Thon which raised over \$40,000.
- Mrs. D'Amore and Mrs. Heimbach preparing for Barnes and Nobles Night and Secret Santa Shop.

New Business

- There is a retreat in January
- Teacher Appreciation Fund letter going out December 1, 2014. It will be mailed and will be attached to the Cardinal Connection as well.
- Clarification that the funds are distributed to all of the schoolteachers, faculty and staff, not to the parish office. There was confusion about to this last year.
- Questions about the possibility of having a fundraising event for the school through the parish. Could we add it to the bulletin? Could we reach alumni? Are we crossing any lines?
- Sister Anne Bush Scholarship letter is going out January 5th through email and through the bulletin. No mailing envelope drop.