

St. Anne School Advisory Board Minutes

September 11, 2014

Meeting Called to Order - 7:00 p.m.

Attendees: Dawn Kapka, Margaret Graff, Kim D'Amore, Denice Peters, Nathan Perry, Hayde Federighi, Robin Kelleher, Tricia Rasmussen

Prayer and Reflection

May Meeting Approval - Voted on by SASAB and approved

PRINCIPAL'S REPORT

Catholic

- Meet the Teacher Sunday – August 24th Record attendance!! Father Bernie and I were very grateful to see the excellent participation at the 9:00am mass and in the gym. Special thank you to the Home and School Association representatives as well!
- Having the Buddy Family gathering at the same time in the Hospitality room worked out again this year. This was a great way for our school community to get reacquainted after the summer months. Plus, the children appeared to enjoy the time with their new teachers.
- Next year.. we will not do class list mailing, instead we will refer to PowerSchool (via email).
- Liturgy schedule for the 2014-15 school year has been finalized. Teachers will communicate to parents in homeroom.
- Fr Bernie- presider at the Welcome Back Liturgy for the faculty/staff on August 25th in the chapel.
- Focus on Servant leaders - school theme "Growing Leaders from the Inside Out – the 7 Cardinal Habits". In addition, "The Spirit of the Living God fall afresh on us." – theme for Spirit Day and beyond.
- Our Back to School Prayer Service took place on our first day of school (grades 2-8). Fr. Chris was the presider.
- The Student Servant Leadership Commission will continue to work with Fr.Tom from the Human Concerns Commission to align our fundraising/service initiatives with parish.
- Spirit Day was a great success! Our 8th graders hosted the mass, and created a pledge of service for all to witness (on website and in tomorrow's CC) Mrs. D'Amore and Miss Johnson did a fabulous job facilitating the day's activities. We ended with the culminating assembly where we rolled out the Tech-a-thon which will take place the second half of Grandparents' Day 10/10.
- Our students in the Student Leadership Commission will be officially commissioned into this ministry on Wednesday, September 24th during our school liturgy.
- Our annual "See you at the Flag Pole" prayer service is scheduled for the third week in September.
- Fr. Chris is going to facilitate an instructional experience in the church with our children going through the parts of the mass in an effort to bolster participating by all at Church.

Excellence

- We welcome 7 new faculty members to the St. Anne School community! You have been receiving updates throughout the summer months regarding these new teachers. Their bios have been placed on our website under "Gallery of New Faces". I am delighted to welcome our new employees to St. Anne Parish School!
- Our first PD was an Orientation Day for all new teachers.
- Along with our new hires, we have some modifications to our returning faculty – Bob Olsen, Lauren Saverino, Anne Rometty, and Susan Wagner.
- Kathy Ladd- in addition to 6th grade teacher, she will serve as instructional coach.
- Much time was spent the week of August 18th in preparation for the start of the school year. We offered up a number of professional development experiences for our teachers, including but not limited to the following areas: Technology (continuing for our Phase 1 Adaptors, Google docs for all faculty and Edmodo for Middle School Staff), Staff Leadership and Teambuilding Retreat facilitated by Alexian Brothers Parish Services, ELA/Math Common Core, OCS Policies Communication, AdvancED Executive Summary Review/Goal Setting and review of our Standardized Crisis Management Plan Flip Chart (which was created this year).
- Friday, August 22nd was spent with staff of the Barrington PD, Barrington Hills PD along with Barrington Countryside, Palatine, and Lake Zurich Fire Departments as all faculty and staff took part in a training exercise of an "active shooter" simulation using live fire with blank guns.
- I, along with Ms. Gyrbos, facilitated Bridging Meetings as a way to purposefully and productively give the teachers a glimpse into the students on their class lists.
- As a faculty/staff, we will continue to have weekly PLC including professional development opportunities throughout the school year. We will continue to take make the most of early release days. Nurse B facilitated a meeting yesterday regarding health procedures.
- Our Spanish instruction for grades 3-8 continues under the direction of Mr. Terry Ehardt. Mrs. Hayde Federighi continues to share her expertise with our preschool students through 2nd grade students. We will also continue on alternating weeks with Mrs. Federighi, Mandarin Chinese as part of the curriculum for preschool-2nd grade.
- We plan to continue the Discovery Language experience in Mandarin Chinese, and French as an after school club. Chess Club and Lego Robotics will again be offered. Mr. Andrew Carter is offering a STEM engineering after school club. Both before school and in school band will began this month.
- As we continue to move forward with an awareness of the needs of our students in the area of social/emotional wellness, our school guidance counselor, Sasa Mo, from Alexian Brothers Parish Services is again be with us three days a week. Sasa and Mindy will also offer COMPASS Camp to help our students develop Executive Functioning skills necessary to be successful in an academic arena.
- The Early Childhood Team held a Parent Information Night on August, 26th.
- Our Welcome Back Curriculum Night was Wednesday, September 3rd. We made some slight modifications to the schedule and received positive feedback from many parents.
- Mr. Carter is facilitating SCARE games (Spirit, Camaraderie, Attitude, Responsibility, Enthusiasm) as a way to build school spirit between students/faculty. The best of 7 games will win a SCARE trophy. Games include, whiffle ball, putting contest, connect 4 tournament, basketball, etc. between our 8th grade students and faculty.

Vital

- Mrs. Andrea Bonkowski is back as our school nurse. She has adjusted her hours to accommodate our many students with medical concerns.
- Our technology update went out last Friday in an effort to give our parent a glimpse of our journey from last spring to the present. All phase 2 applications have been returned, and we look to roll out phase 3 at the end of this month.
- Our enrollment numbers fluctuated toward the end of the summer. We have 73 new students, a total of 410 students. Keep in mind that we had 45 8th graders graduate last year. However, we need to continue our goal focusing on retention/recruiting initiatives that will stabilize and increase enrollment.
- We have received the OCS annual school survey and will have it completed by October.
- We have modified our AdvancED Executive Summary and submitted it for approval. It is my understanding that it will be on our website at a later date.
- Lauren Saverino has offered to be the liaison for our partnership with KnowledgeLink – Short term International experience.
- The 3rd Annual Golf Outing is scheduled for Thursday, September 18th.

Policies

- Going to Print with our Handbooks. Adding the Archdiocese of Chicago's New Admissions Policies as an addendum. We are posting these on our web cite and sending out hard copies.
- We are in compliance with with preschool age requirements. We are not licensed to have children under 3.

New Business/Comments

- Filled Secretary position (Hayde Federighi)
- Enterovirus D68 - Is hand washing enough? Should hand sanitizer be placed in all the classrooms.
- Seventh Grade teachers getting Ipads.
- How do we help parents understand how our technology is being used.
- How do we move more people to contribute to our Tech-A-Thon.
- To Tweet or Not to Tweet. Nathan Perry to ask Viator about their tweeter policies/parental consent.
- Advisory Board Members signed up for hospitality on Sundays.
- Kim D'Amore working on Tech-A-Thon. Modified St. Lukes model for our school. The Tech-A-Thon has been combined with Grandparents Day to encourage families to stay on the campus and have lunch.
- AB priorities - marketing, recruitment, retention, policies and alumni base.

Adjourned at 8:30 p.m.

