

## **St. Anne School Advisory Board Minutes**

**October 17, 2013**

**Meeting Called to Order – 7 pm**

**Prayer and Reflection**

**September Meeting Minute approval – Voted on by SASAB and approved**

### **PRINCIPAL'S REPORT**

#### **CATHOLIC**

- Audio of the Lord's Prayer and National Anthem before every Athletic event in the gym at SAS
- Catholic Community Middle School Dance – with St. Mary's and Our Lady of the Wayside
- 8<sup>th</sup> grade retreat – Carmel Catholic High School
- Make a Difference Day in October – collection for Catholic Charities
- Spirit Day - September 27<sup>th</sup> ,began with mass, walk, team building activities, lunch, culminating assembly lead by Sasa Mo
- Post Spirit Day meeting – confirmed date September 5, 2014
- Sacramental Preparation -Parents meetings for First Reconciliation, Rite of Candidacy for First Eucharist
- School Liturgy – October 7, Mrs. Konie's class "5 finger prayer"
- Feast of All Saints – November 1<sup>st</sup>, Mrs. Garner's class
- Mass of Thanksgiving – November 13, Mrs. Ladd's class
- Red Ribbon Week – Sharpen the Saw Week at SAS – Week of October 28<sup>th</sup>

#### **EXCELLENCE**

- AdvancEd Progress – Student Performance Data Document using Terra Nova, Explore, and possibly MAP data
- Survey component – next AdvancEd piece
- First Pack the Gym – Girls' Volleyball
- Sign up for Parent Teacher Conferences (October 24 and 25)
- Gallery Walks – Problem of the Month
- 5<sup>th</sup> grade EXPO
- Monthly Faculty Book Talks related to the 7 Cardinal Habits using the Leader in Me Text
- October's focus – Proactive
- Webinar – I-Pad implementation in the classroom
- Visit to St. Viator High School to learn of Technology implementation
- OCS mandated Math Survey submitted October 15

- Professional Development focus – PowerSchool, PLC (horizontal articulation meeting)
- Mandarin Instruction began this week for preschool-2<sup>nd</sup>
- Scholastic Bowl competitions – ND, St. Viator, Milwaukee (Saturday, October 26<sup>th</sup>)
- Leadership Day – October 25<sup>th</sup>, Culture of Compassion: Creating Connected, Confident & Culture – Changing Student Leaders (recommended by each middle school teacher – hope to have 5 students)
- Fieldtrip – Pumpkin Patch – preschool
- Safety Drills – participated in practice Lockdown, Shelter-in-Place, and Great Central US Shake Out (Earthquake)

### VITAL

- Completed OCS Suvey, FAST report, ISBE immunizations
- In progress – ISBE enrollment, ISBE calendar and schedule data
- Marketing Team met in October – tasks assigned to each member
- Donna attended AMEN and International Students Workshop
- New Family Webinar – Erin Parker
- Technology Team – continued effort made in technology initiative
- Barrington Life Article – Spotlight St. Anne and Principal with SLC leaders
- Barrington Courier Article – author, Beth Finke
- Continued interest in SAS
- Fall Fest Scarecrows – vote now

### PASTOR'S REPORT

- There is a defined parish focus of forming strong catholic families. Getting feedback from some families as to what needs are not currently being addressed.
- A new men's club initiative is being launched called STAGG – St. Anne's Guys Group.
- Parish Center windows are being replaced this month.
- New company will Renovate parish website. School will be a link and will be able to post its own material.
- New bulletin will premier in February- doesn't cost more but will be in color
- Young Couples initiative to start after the first of the year.
- New finance committee members installed
- Parish Leadership Session to be held on 3/15/13: 9 am - 1 pm
- November will be new ministry manual to include new parish organizations, new chairs and coordinators

### COMMITTEE UPDATES

**Marketing (Margaret Graff)** – The goal is on recruitment – reviewing marketing materials. They will also be completing a strategic assessment of offerings within neighboring Catholic Schools and D220.

**Technology (Mike Ruth and Fred Rasmussen)** - There is now alignment around establishing a strategic, multi-year plan prior to fund-raising. Further meetings will be held to build out full priorities with a potential initial focus on getting a wireless infrastructure, communication and

marketing plan, professional development, tech support, etc. There was significant discussion around gathering learnings from other schools.

### **Athletics (Colleen Kozak)**

There are 12 families in the Booster Club and the money goes to the general fund. The Athletic Board members were appointments based on interest.

President (Brian Schroeder)

Treasurer (Dennis Fitzpatrick)

AB Liaison (Lisa Torrence)

SB Liaison (Colleen Kozak)

Special Events/Marketing Coordinator (Colleen Stevanovich, Lisa McLaughlin)

Tournament Coordinator (Rich Wachsman)

Volunteer Coordinator/Member Emeritus (Teresa Decker, Matt Smith)

- Five CC runners went to sectionals
- Girls Volleyball Pack the Gym Night on 10/9
- Boy's basketball practices have begun and girl's registration to begin 10/9. Coaches secured for this season but still looking to obtain "professional" coaches for varsity level in the future.
- Sabrina Rodriguez and Mindy Grybos have agreed to run a cheer/tumbling clinic
- In December, we will start to use HomeTeamz scheduling website.
- Handbook revisions on the agenda for next month's meeting
- Fundraising basketball tournament Hoops for Troops hosted by St. Anne, Prairie MS, and Station MS will take place in December or January.

**Finance (Nathan Perry)** – Covered above in Pastor's Report

**Policy/Legislative (Robin Kelleher)** - Handbook being updated for meningitis and OCS Policy updates. Need to compare handbook to other catholic schools for potential additional topics to be included.

**Home & School (Kim D'Amore)** – Several upcoming activities:

- Spookapalooza and Middle School Dance to be held on October 18,
- Hosting a dinner for the teachers during Parent-Teacher Conferences
- Yankee Candle fundraising in process
- Spaghetti Dinner and Bingo Night on Nov 8.
- Hosting first chess tournament.
- Discussion around need to continue the paper based SAS Datebook. The group provided input that the price should cover production costs in order to move forward.

**Parish Council (Christine Jodoin)** – In addition to the Pastor's Report, there is a focus on creating events around parish life – separate from fundraising type events.

### **NEW BUSINESS**

The Annual Teacher Christmas Fund communication will be sent out in November. The decision was made previously that there will not be a year-end fund request in May.

Robin reminded SASAB that they are hosting hospitality after Mass on 11/17. Kim volunteered to get a SASAB banner to hang behind the hospitality area.

**Motion to Adjourn - 8:30 pm**