

## **St. Anne School Advisory Board Minutes**

### **September 26, 2013 Minutes**

**Meeting Called to Order – 7pm**

**August Meeting Minute approval –Voted on by SASAB and approved**

#### **PRINCIPAL’S REPORT**

##### **CATHOLIC**

The Student Leadership Commission is partnering with Fr. Tom Bishop as a mini-Human Concerns commission.

September’s Make a Difference Day collected over 500 non-perishable items

Grandparents Day was held Sept 6. We had over 300 people in attendance. As discussed and voted upon, this event in 2014 will move to October to allow for more time for teacher/staff preparation and spread out special events during the busy back to school season.

Spirit Day preparations under way including completion of banners to be presented at mass on 9/27. This year’s event expanded to include spirit-filled activities throughout the week including a “See You at the Flagpole” prayer service led by our Servant Student Leaders.

On September 25<sup>th</sup> our Cultural Arts committee hosted Author Beth Finke.

Our Middle School grades will be participating in retreats with area high school staff members. 8th Grade – Carmel High School, 7<sup>th</sup> grade – Fr Chris will facilitate a Friendship Retreat on site in Nov and Fr. Corey from St Viator will be facilitating the 6<sup>th</sup> grade retreat.

Student Servant Leaders and the Peer Mediation Group held a Leadership Retreat with Mrs. Mo on 9/21

Father Bernie and Mrs. Kapka will begin lunches with the 8<sup>th</sup> grade this month.

##### **EXCELLENCE**

The Early Childhood Team added a ECU Curriculum Night

Map testing took place for grades 3 and up in Reading and Math; Aims Web testing for grades K-2<sup>nd</sup>

Fieldtrips – Kindergarteners visited the Farmers Market and Apple Orchard, First Grade visited the One-Room School house and Preschool visited a Yoga Studio

Weekly Professional Development and Faculty meetings continue. Creation of Professional Learning Communities including horizontal and vertical articulation meetings with a Common Core focus in Math and ELA; Safety presentation and monthly book talk regarding School theme

Co-Curricula experiences continue to grow. We've added a Math Team, Scholastic Bowl for 5<sup>th</sup>-8<sup>th</sup> graders, Language Clubs (French and Mandarin).

Mandarin Chinese to be added as a curriculum enhancement for preschool-2<sup>nd</sup> grade, offered in alternating weeks with Spanish.

Class trip for the 8<sup>th</sup> graders to Washington DC has been set for April 7-9, 2014

To date we've had 3 Evacuation drills. Next month we will be performing Lockdown, Earthquake and Shelter-in-Place drills.

Mandated EXPLORE test to be held for our 8<sup>th</sup> graders on Nov 20.

Parent Teacher Conferences will be held Oct 24&25<sup>th</sup> after half day of instruction on both days.

## **VITAL**

Completion of OCS Mandates: Survey, FAST form, Asbestos Report

Growth in Technology Team, developing strategic plan and letter for sponsorship

Attended District 220 meeting regarding their school calendar plans

Internal Communications: Continued emphasis on the Cardinal Connection as the primary source of communication for the School community utilizing electronic emails for all registered families. School Reach phone communication also current Postcards are being sent to new students and to former students with a personal note

Marketing Initiatives continue to foster recruitment and awareness. A press release about Gloria's Garden was published. We participated in Barrington's annual Scarecrow Fest. Marketing Taskforce held initial meeting in Sept, outreach to parent/parish community for team members. Monthly meetings to begin in October with goal of breaking down responsibilities and goals: Value Proposition, Press Releases, Alumni, Social Media, Marketing Materials & Ads.

## **COMMITTEE UPDATES**

**Marketing (Margaret Graff):** Initial meeting between Margaret, Donna Cherwin, Janine Joseph to discuss goals for the year and committee recruitment. Discussed need to focus resources on recruitment activities, targeting families in the 25 zip codes from which our current family population lives.

Margaret shared overview of the Strategic Assessment initiative that she and Hayde Federighi are undertaking. The goal of the project is to assess and compare SAS offerings (academic, extra-curricular, programming, class information) vs. other area schools (parochial, public, private) to demonstrate points of difference for marketing purposes.

**Technology (Mike Ruth and Fred Rasmussen):** Initial meeting with Dawn and Lauren and Nick Pontillo from Firehouse Specialists to discuss/assess the school's technology needs. The school needs updates on its wireless network and routers before exploration of additional technology services and capabilities can be addressed. Initial discussion about potential need for fundraising to support enhancements.

**Athletics (Colleen Kozak – via email):** Athletic board meeting held Sept 10.

- Update on Fall Sports
  - Anne Rometty to help out with CC while Barb Rundle is out
  - In order to help grow numbers for girls v-ball, 4<sup>th</sup> graders have been invited to join the 5<sup>th</sup> grade team
  - Pack the Gym Night: Wednesday October 9<sup>th</sup> (all levels to play vs. St. Theresa)
- Winter Sports
  - Registration dates set for both boys' and girls' basketball
  - Coaches accounted for, although still looking to obtain "professional" coaches for varsity
  - Cheerleading and/or tumbling to start back up
- Finance report – currently at about \$10K will need \$10-12K just for officials
- Runners for gym floor were approved and provided without expense to athletic department
- Board positions will be solidified by Eddie after reviewing changes necessitated by members that have left
- Handbook revisions on the agenda for next month's meeting
- Considering fundraising basketball tournament hosted by St. Anne, Prairie MS, and Station MS

**Finance (Nathan):** 1<sup>st</sup> Parish Finance meeting to be held next week

**Policy (Robin):** In process of updating our student handbook per OCS Policy updates.

**Home & School (Kim):**

- Looking for more volunteers to get involved/help with on going activities.
- Fundraising efforts have been streamlined this year – Yankee Candle this month.
- Community Builders coming up: Family Fall Fest on Oct18, Spaghetti& Bingo Nov 8
- 1<sup>st</sup> Chess Tournament to be held at SAS on Sat Nov9

**Parish Council (Christine):** Parish Picnic that was held in Sept was a huge success. Over 300 people of all ages attended.

**Motion to Adjourn – 8:10 pm**