

**St. Anne Parish School
School Advisory Board Meeting Minutes
September 28, 2017**

Attendees:

- a) Dawn Kapka, Principal
- b) Liz Huckins, Chair
- c) Hayde Federighi, Vice-Chair
- d) Christine Jodoin
- e) Lia Douglas, Secretary
- f) Emily Kennedy
- g) Mary Heit
- h) Kim Majerus-Skonie
- i) Margaret Graff
- j) Pete Scheffler

Induction ceremony in Parish

Meeting called to order 7:20pm

Minutes:

1) Approval of the August minutes

2) Principal's report (attachment) – Principal Kapka

- a) Catholic
 - i) Catholic High Schools
 - ii) Strategic Plan
 - iii) 90th Anniversary of the school during Catholic Schools Week
- b) Excellence
 - i) ACT / ASPIRE– 2 years of data
 - ii) MAP testing – 5 years of data (first year to start in 2nd grade)
 - iii) FastBridge – K + 1st grade
 - iv) Field Trips
 - v) Scholastic Bowl
 - vi) Safety Drills
- c) Vitality
 - i) Jog-a-thon –STREAM Lab in consideration for use of funds
 - ii) Office of Protection + Youth – creating Google Doc w/ eligible volunteers
 - iii) Advanced Education process – reading focus for Accreditation
 - iv) Home & School Association – Internet Safety

3) Committee Updates

- a) Marketing
 - i) Website work in process, including increasing prominence of video
 - ii) Social media accounts are being merged and should be promoted to increase followers especially key constituencies, like Alumni
 - iii) Working on a new photo weekly
- b) Alumni Relations
 - i) Key to engaging alumni is collecting contact information in November / December, in time for the 90th anniversary
 - ii) Set up registration tables at Sunday masses to collect data, tour the school
 - iii) Consider hosting 90th Anniversary Gala in March, pre or post-Easter
 - iv) Developing collateral
- c) Technology
 - i) Programming Day – “Global Day of Programming”
 - ii) First week of Advent - Former CIO for State of IL, Valerie Hughes, Mayor Darch
- d) Athletic Board
 - i) To be discussed at the next meeting
- e) Financials
 - To be discussed at the next meeting (no committee meeting held)
- f) Parish
 - i) List of completed projects
 - ii) Legacy of Faith Celebration is on 10/8, 11:00am mass

Other

Little Dreamers – Local non-profit founded by local students that sponsors birthday parties for deserving children in need; information on donating will be distributed in the coming weeks

Key Dates

- i) Legacy of Faith Celebration – October 8
- ii) Grandparents Day – October 19
- iii) Parish Hospitality – November 12, Feb 4
- iv) Next meeting is October 26

Meeting adjourned at 8:37pm