

**St. Anne Parish School
School Advisory Board (SAB) Meeting Minutes
October 26, 2017**

Attendees:

1. Father Bernie Pietrzak
2. Dawn Kapka, Principal
3. Liz Huckins, Chair
4. Hayde Federighi, Vice-Chair
5. Lia Douglas, Secretary
6. Christine Jodoin
7. Mary Heit
8. Margaret Graff

Not in attendance:

9. Pete Scheffler
10. Kim Majerus-Skonie
11. Emily Kennedy

Meeting called to order 7:00pm

Minutes:

1) Approval of the September minutes

2) Principal's report (enclosed, p.4) – Principal Kapka

- a) Catholic
 - i) St. Viator High School
 - (1) Principal peer meeting
 - (2) Shadow Day
 - (3) Barrington Readiness Test
 - ii) Grandparent's Day – 262 RSVP, record attendance
 - iii) Superintendent, Dr. Rigg visit – Student Leadership Council
 - iv) 90th Anniversary – celebrated during Catholic Schools Week (CSW), January 2018
 - v) All Saints Day Mass, school attendance on Wednesday, November 1, 2018
- b) Excellence
 - i) Testing – MAP testing for grades 2-8, ACT; Aspire Interim testing grades 3-8; Fast Bridge Assessments in grades K-1
 - ii) Parent / Teacher conferences took place on October 19-20
 - iii) Book Fair took place during week of October 16
 - iv) Safety Drills took place
 - v) Field trips
 - (1) Pre-school field trips
 - (2) Walking field trips for Kindergarten taking place

- (3) Second grade field trips
- vi) I-SWAT – student technology team
- vii) Report card distribution – will take place after Thanksgiving
- viii) End of 1st Trimester on November 17
- ix) Hour of Code – week of computer science
- x) Middle School Dance – 6-8 graders, tentative December 8th
- c) Vitality
 - i) Jog-a-thon – Met goal of \$25K, moving forward with STREAM Lab
 - ii) Busing – allocated 2 more buses from Barrington District 220
 - iii) Marketing
 - (1) Develop SAB consistent presence at Newcomer meetings, first Sunday of every month (9:30am)
 - (2) Considering development of Parent Ambassador program
 - (3) Considering development of Realtor’s breakfast
 - (4) Considering development of Facebook Challenge in conjunction with 365 Barrington in order to pursue larger social media presence
 - iv) Tax reform– meeting to discuss impact of tax reform, including scholarships for underprivileged children to attend non-public schools

3) Committee Updates

- a) Recruitment / Retention
 - i) Focusing on Pre-school and 5-6th Grade
 - ii) Important to foster sense of community
 - iii) Exploring the opportunity to host events at the School, Parish and Parish Center
 - iv) Exploring the extension of the buddy family system
 - v) Exploring the entrance / exit process for Pre-school to better connect those students and families to the culture of the school
 - vi) Explore Pre-school to Kindergarten and Kindergarten Shadow Day, including moving the day forward to occur before school commitment forms (for the following year) are distributed in December
- b) Alumni Relations
 - i) Obtained rights to manage the Alumni Facebook Page
 - ii) Information card for Alumni is in progress for distribution during Thanksgiving, Christmas and Catholic Schools Week; discussed process for distribution during Mass
 - iii) Consider hosting 90th Anniversary Gala – April 14 (after Easter, before Confirmation); Gala will be a multi-generational celebration of our school and Parish
 - iv) Hoping to identify Ambassadors for each class – Class of XX
- c) Athletic Board
 - i) Girls 6-8th Grade volley ball finished season
 - ii) Basketball season is approaching
- d) Financials
 - i) No update
 - ii) Next meeting on November 11

- e) Parish
 - i) Raised \$7.3M in pledges; 122% of goal; 763 gifts
 - ii) Income to date is \$2.927m; Balance is \$1.8M
 - iii) Early November is next Parish-wide update
 - iv) Legacy of Faith Celebration included 250p in St. Anne Parish School gym

Teacher Christmas Fund – Margaret

Other

n/a

Key Dates

- 1) Comedy Night – November 4
- 2) Parish Hospitality for SAB – November 12, Feb 4 (coffee, donuts)
- 3) Next meetings are November 16, December 14

Meeting adjourned at 7:59

Mission of Archdiocesan Catholic Schools

Catholic schools exist primarily to evangelize and to educate students for the Church's mission in the world. All are welcome who seek to live by values in harmony with the Gospel and its preferential option for the economically poor and neglected. Catholic schools provide students an opportunity for educational Excellence in the Catholic intellectual tradition. Catholic faith-learning communities commit to help each student develop his or her potential for living consciously, acting responsibly, forming healthy relationships and serving as leader for the common good. Catholic school communities act as faithful stewards to make schools Vital, affordable, and accessible across the Archdiocese.

Catholic – Talking Points

- Attended Past/Principal meeting at St. Viator
- Our 8th graders had shadow day at St. Viator on Friday 10/20
- Permission slip signed for parents that want Barrington Readiness Test administered to their child
- Sharing Parish Field trips –on 10/10 at the Mexican Museum with friends from St. Francis of Rome, 3rd grade to St. Francis of Rome on 10/17.
- Grandparents' Day was a wonderful day– October 19th - Hospitality, program, classroom visits, school mass!
- Dr. Rigg visited on Oct. 6th
- 90th Anniversary of our school year in 2017-2018. We will celebrate during the CSW in January. We will also roll out Alumni efforts at that time.
- All Saints' Day - attended 8:15 mass on Nov. 1

Excellence – Talking Points

- Fountas and Pinnell reads on students in primary grades/intermediate grades
- Kathy Richardson Intervention related to Math concepts
- MAP Testing Grades 2-8
- ACT ASPIRE Interim testing 3-8
- FastBridge Assessment in Grades K-1
- ESGI - computer based assessment in preschool
- Balance Data/Assessment with Instruction
- Parent Teacher Conferences scheduled for October 19th and 20th
- Bookfair completed during the week of Parent/Teacher conferences - Mrs. Hessling
- Safety Drills – official evacuation drill, and Great Central US ShakeOut (10/20), and Bus Evacuation(10/4)
- 1st grade field trips - Fire Station, One Room School House